**Berita Acara Penghancuran Media Penyimpanan Data*1)***

Pada hari ………. Tanggal……………………. Jam……….. telah dilakukan penghancuran media penyimpanan data, dengan detail sebagai berikut :

| **No** | **Tipe Media** | **Merk** | **Kapasitas** | **Jumlah (Quantity)** | **Metode**  **Penghancuran** | **Alasan**  **Penghancuran** |
| --- | --- | --- | --- | --- | --- | --- |
| 1 | HDD |  | \_\_\_\_\_ MB |  |  |  |
| 2 |  |  |  |  |  |  |
| 2 |  |  |  |  |  |  |
| 3 |  |  |  |  |  |  |
| 4 |  |  |  |  |  |  |
| 5 |  |  |  |  |  |  |

| **Nama** | **Jabatan** | **Approval Status** | **Tanggal Approval** |
| --- | --- | --- | --- |
| **Dibuat Oleh** | | | |
|  | **IT Infrastructure Specialist** |  |  |
| **Diketahui Oleh** | | | |
|  | **IT Infrastructure Dept Head** |  |  |
|  | **IT Service & Delivery Deputy Div Head** |  |  |
| **Disaksikan Oleh** | | | |
|  |  |  |  |
| **Disetujui Oleh*2*** | | | |
|  | **IT Security & UID Dept Head** |  |  |
|  | **IT QA & Change Management Dept Head** |  |  |
|  | **IT Security & Compliance Sub Div Head** |  |  |
|  | **IT Div Head** |  |  |
| **Mengetahui** | | | |
|  | **IT Change Management** |  |  |

| **Lampiran 1. Foto Dokumentasi Proses Penghancuran** |
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